PART II

Statutory Notifications (S.R.O.)

GOVERNMENT OF PAKISTAN
ESTABLISHMENT DIVISION
(M. S. Wing)

NOTIFICATION

Islamabad, the 4th June, 2020

S. R. O. 657(I)/2020.—In pursuance of sub-rule (2) of rule 3 of the Civil Servants (Appointment, Promotion & Transfer) Rules 1973 and section 7 (1) (b) (i) and (ii) of the Federal Public Service Commission Ordinance, 1977, (XLV of 1977), the following methods, qualification and other conditions are laid down for appointment to the post, up-graded post of Computer Operator (BS-16) in the Management Service Wing under the Establishment Division, Islamabad.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Designation of the Post(s)</th>
<th>BS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Computer Operator</td>
<td>16</td>
</tr>
</tbody>
</table>

METHOD OF APPOINTMENT

2. The method of appointment of the post shall be as under:—

(1521)

Price : Rs. 6.00

[5796(2020)/Ex. Gaz.]
Provided that if not suitable person is available for promotion, the post or posts reserved for promotion shall be filled in by initial appointment and failing that by transfer:

Provided further that initially the upgraded post of Computer Operator (BS-16) shall be filled in by existing incumbent(s) of the post of Computer Operator (BS-12) in the prescribed manner.

CONDITIONS FOR PROMOTION

3. Promotion to the post in column (2) of the Table below shall be made by selection from amongst the persons who hold the posts specified in column (3) thereof on regular basis and fulfill the conditions of eligibility as prescribed in column (4):

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Designation and BS of the Post(s)</th>
<th>Persons eligible</th>
<th>Conditions of eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Computer Operator (BS-16)</td>
<td>Data Entry Operator (BS-14)</td>
<td>05 years service (BS-14)</td>
</tr>
</tbody>
</table>

QUALIFICATION, EXPERIENCE AND AGE LIMITS FOR INITIAL APPOINTMENT

4. A candidate for initial appointment must possess the educational qualifications and experience and must be within the age limits as mentioned against the posts concerned in the Schedule to this Notification provided that:

(i) “experience” means post qualification experience gained in a regular full-time paid job after obtaining the required qualification;

(ii) the period spent by a candidate in obtaining degree of M.Phil or Ph.D. in the relevant field shall be treated as practical experience up to a maximum period of two and four years respectively for the purpose of initial appointment, provided that:

(a) a candidate who has obtained the degree of M.Phil or Ph.D. during service shall not be entitled to a double benefit of counting the said period as service towards experience prescribed for the post; and

(b) this concession shall not be available for the posts for which the prescribed qualification is M.Phil or Ph.D; as the case may be.
(iii) the maximum age limit shall be relaxed in respect of the candidates specified and to the extent indicated in the Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993, as amended from time to time; and

(iv) eligibility of candidates shall be reckoned, as on the closing date fixed for submission of applications in accordance with this Notification and the instructions issued by the Federal Government and the Federal Public Service Commission from time to time.

**APPOINTMENT BY TRANSFER**

5. Appointment by transfer shall be made by selection from amongst the persons holding appointment on regular basis under the Federal Government in the same basic pay scale in which the post to be filled exists, provided that the person concerned possesses the qualifications and experience prescribed for initial appointment to the post concerned.

**PROBATION**

6. Persons appointed by initial appointment or promotion or transfer shall be on probation subject to the provisions of the Civil Servants, Act, 1973 and rules made there under.

7. This Notification issued with the approval of the Establishment Division contained *vide* its U.O. No. 28/1/83-R-5, dated 10-02-2020 and with the concurrence of FPSC contained *vide* its letter No. F.12-02/2020-RR dated 21-05-2020.

**SCHEDULE**

*(See paragraph 4)*

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Designation and BS of the Post(s)</th>
<th>Qualification and Experience</th>
<th>Age Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Min.</td>
</tr>
<tr>
<td>1</td>
<td>Computer Operator (BS-16)</td>
<td>2nd Class or Grade “C” Bachelor’s degree in Computer Science or Information Technology or equivalent qualification from a University recognized by the HEC.</td>
<td>20 years</td>
</tr>
</tbody>
</table>

[14/09/2013-Admin.]

ASAD MEHMOOD KHAN,
Section Officer (Admin).