PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN

FEDERAL BOARD OF REVENUE

NOTIFICATION

Islamabad, the 4th September, 2020

S. R. O. 1056(I)/2020.— In pursuance of sub-rule (2) of rule 3 of Civil Servant (Appointment, Promotion and Transfer), Rules 1973, following method, qualifications and other conditions are laid down for appointment of post in Inland Revenue Department and Federal Board of Revenue (Hq):—

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of the posts</th>
<th>BPS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>Data Entry Operator</td>
<td>14</td>
</tr>
</tbody>
</table>

METHOD OF APPOINTMENT

2. The above post shall be filled as follows:—

(2225)

Price: Rs. 6.00

[6223(2020)/Ex. Gaz.]
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name and BPS of the post</th>
<th>Method of appointment</th>
<th>By Promotion</th>
<th>By Initial appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>Data Entry Operator (DEO) (BS-14)</td>
<td>-</td>
<td></td>
<td>100%</td>
</tr>
</tbody>
</table>

Provided that if no suitable person is available for initial appointment, the post(s) shall be filled by transfer:

Provided further that initially, the upgraded posts shall be filled in by the existing incumbents of the upgraded post in the manner prescribed in Establishment Division’s D.O. letter No. 8/36/2000-R-1, dated 31-12-2008.

### QUALIFICATION, EXPERIENCE AND AGE LIMIT FOR INITIAL APPOINTMENT

3. On the closing date for receipt of application as fixed in the relevant advertisement, a candidate for initial appointment to a post must possess the educational qualification and experience and must be within the age limit as mentioned against the post concerned in the Schedule to this notification, provided that:

   (i) “Experience”, means unless otherwise specified in the Method of Appointment, Qualification and other conditions as applicable, the experience prescribed for initial appointment shall be the post qualification experience.

   (ii) The Maximum age limit shall be relaxed in respect of the candidates specified, and to the extent indicated in the Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993, as amended from time to time.

### QUALIFICATIONS / CONDITIONS FOR APPOINTMENT BY TRANSFER

4. Appointment by transfer shall be made in accordance with the provisions of Rule-7 and 9 of Civil Servants (Appointment, Promotion and Transfer) Rules, 1973 provided that the person concerned must possess the qualification and experience prescribed in schedule of these Rules for initial appointment to the post concerned.
PROBATION

5. Persons appointed by promotion or initial appointment or transfer shall be on probation in accordance with the provision of section 6 of Civil Servants Act, 1973 read with Rule 21 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973.


SCHEDULE
(See Rule 3)

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Designation and BPS of the posts</th>
<th>Qualification &amp; Experience</th>
<th>Age Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Min</td>
</tr>
<tr>
<td>1</td>
<td>Data Entry Operator (DEO) (BS-14)</td>
<td>(i) 2nd Class or Grade “C” Bachelor’s degree with Computer Science/Statistics/Mathematics/Physics from a University recognized by the Higher Education Commission. (ii) Minimum speed of 10,000 key depressions per hour for data entry/verification.</td>
<td>18 years</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Max</td>
</tr>
</tbody>
</table>

18 years 25 years

[F. No. 8(6)IT/2017-MIR-III.]

EJAZ AHMAD BAJWA,
Chief (Management).