PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN

HIGHER EDUCATION COMMISSION
(HRM Division)

NOTIFICATION

Islamabad, the 18th January, 2019

SUBJECT:—Higher Education Commission Employees (Recruitment), Rules, 2009.

S.R.O. 65(I)/2019.—In exercise of the powers conferred by sub-rule (3) of rule 4 of Higher Education Commission Employees (Recruitment) Rules, 2009, notified vide S.R.O. 822(I)/2009 dated 1st September, 2009, the following addition shall be made in Schedule III of the Rules-2009, for appointment to the under mentioned posts:—

(125)

Price : Rs. 5.00

[80(2019)/Ex. Gaz.]
PRESCRIBED QUALIFICATION EXPERIENCE AND AGE LIMIT
FOR INITIAL APPOINTMENT TO THE UNDER MENTIONED
REGULAR (GENERAL CADRE) POSITIONS

Schedule – III

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Designation of the Post</th>
<th>Scale</th>
<th>Qualification &amp; Experience</th>
<th>Age Limit</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Translator</td>
<td>BPS-17</td>
<td>• Master’s Degree (16 years) in English/Urdu with First Division/A Grade, from HEC recognized University.</td>
<td>21-35 years</td>
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<td>• Three (03) years post qualification experience of Translation work from Urdu to English and vice versa rendered in Public/Private sector will be preferred.</td>
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<td>• Proficiency in MS-Office in both English and Urdu should be required. Certification in this regard will be required. Proficiency in other multi-linguistic formats of established software would be desired. Knowledge of web-development will be preferred.</td>
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*the other requirements of Schedule-I & II of the post may be considered as general cadre post of Assistant Director (BPS-17).

**only those candidate will be shortlisted for the interview who qualify the proficiency test.

[No. 19(3)HRM/2007/HEC/2825.]

HAZRAT BILAL,
Director (HRM).